

# BUCKEYE PARK COMMUNITY DEVELOPMENT DISTRICT

December 4, 2014 Minutes of Regular Meeting

## Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for Buckeye Park Community Development District held on Thursday, December 4, 2014 at 1:10 p.m. at the Central Library located at 1301 Barcarrota Boulevard West Bradenton, Florida 34205.

### 1. PLEDGE OF ALLEGIANCE

### 2. CALL TO ORDER/ROLL CALL

Ms. Hukill called the Regular Meeting of the Board of Supervisors of the Buckeye Park Community Development District to order on Thursday, December 4, 2014 at 1:06 p.m.

Board Members Attending and Constituting a Quorum:

|                |               |
|----------------|---------------|
| David Jae      | Chairman      |
| Scott Campbell | Vice Chairman |
| Adam Lerner    | Supervisor    |
| Chip Jones     | Supervisor    |

Staff Members Present:

|              |                   |
|--------------|-------------------|
| Debby Hukill | Meritus Districts |
|--------------|-------------------|

### 3. BUSINESS ITEMS

#### A. Administer Oaths of Office

Ms. Hukill administered the Oaths of Office to the Board members.

### 4. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

### 5. BOARD ADMINISTRATION

#### A. Consideration of Resolution 2015-01; Canvassing and Certifying the Results of the Landowner's Election

Ms. Hukill went over Resolution 2015-01 with the Board and went over the landowner election results with them.

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| MOTION TO:   | Approve Resolution 2015-01.                                      |
| MADE BY:     | Supervisor Jae                                                   |
| SECONDED BY: | Supervisor Campbell                                              |
| DISCUSSION:  | None Further                                                     |
| RESULT:      | Called to Vote: Motion PASSED<br>4/0 - Motion Passed Unanimously |

#### B. Ratification of 2014 Audit Services

Ms. Hukill went over the engagement letter from CRI with the Board. They will only use them for one year

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| MOTION TO:   | Ratify approving Carr Riggs and Ingram for the 2014 Audit.       |
| MADE BY:     | Supervisor Lerner                                                |
| SECONDED BY: | Supervisor Jae                                                   |
| DISCUSSION:  | None Further                                                     |
| RESULT:      | Called to Vote: Motion PASSED<br>4/0 - Motion Passed Unanimously |

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**C. General Matters of the District**

**6. CONSENT AGENDA**

**A. Consideration of Resolution 2015-02; Re-Designating Officers**

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Ms. Hukill went over this Resolution with the Board.

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| MOTION TO:   | Appoint Chip Jones as Chairman of the Board.                     |
| MADE BY:     | Supervisor Jae                                                   |
| SECONDED BY: | Supervisor Campbell                                              |
| DISCUSSION:  | None Further                                                     |
| RESULT:      | Called to Vote: Motion PASSED<br>4/0 - Motion Passed Unanimously |

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| MOTION TO:   | Nominate and Appoint David Jae as Vice Chairman.                 |
| MADE BY:     | Supervisor Jones                                                 |
| SECONDED BY: | Supervisor Campbell                                              |
| DISCUSSION:  | None Further                                                     |
| RESULT:      | Called to Vote: Motion PASSED<br>4/0 - Motion Passed Unanimously |

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| MOTION TO:   | Adopt Resolution 2015-02 with Chip Jones as Chairman, David Jae as Vice Chair, Brian Lamb will stay as Secretary, Robert Rios as Treasurer, Adam Lerner as Assistant Secretary along with Brian Howell and whenever we fill vacant 5 we will do another resolution. |
| MADE BY:     | Supervisor Jae                                                                                                                                                                                                                                                      |
| SECONDED BY: | Supervisor Campbell                                                                                                                                                                                                                                                 |
| DISCUSSION:  | None Further                                                                                                                                                                                                                                                        |
| RESULT:      | Called to Vote: Motion PASSED<br>4/0 - Motion Passed Unanimously                                                                                                                                                                                                    |

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| MOTION TO:   | Add Debby Hukill as Assistant Secretary.                         |
| MADE BY:     | Supervisor Jones                                                 |
| SECONDED BY: | Supervisor Campbell                                              |
| DISCUSSION:  | None Further                                                     |
| RESULT:      | Called to Vote: Motion PASSED<br>4/0 - Motion Passed Unanimously |

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| MOTION TO:   | Adopt Resolution 2015-02 adding Debby Hukill.                    |
| MADE BY:     | Supervisor Jones                                                 |
| SECONDED BY: | Supervisor Campbell                                              |
| DISCUSSION:  | None Further                                                     |
| RESULT:      | Called to Vote: Motion PASSED<br>4/0 - Motion Passed Unanimously |

**B. Consideration of the Board of Supervisors Meeting Minutes, September 25, 2014**

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| MOTION TO:   | Approve Minutes.                                                 |
| MADE BY:     | Supervisor Campbell                                              |
| SECONDED BY: | Supervisor Jae                                                   |
| DISCUSSION:  | None Further                                                     |
| RESULT:      | Called to Vote: Motion PASSED<br>4/0 - Motion Passed Unanimously |

**C. Consideration of Operation and Maintenance Expenditures November 2014**

There was a question on a line item for Financial Advisory Fees for around \$27,000.00 the Board asked about. Ms. Hukill will research and get back to the Board.

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| MOTION TO:   | Accept O&M's for November.                                       |
| MADE BY:     | Supervisor Jones                                                 |
| SECONDED BY: | Supervisor Jae                                                   |
| DISCUSSION:  | None Further                                                     |
| RESULT:      | Called to Vote: Motion PASSED<br>4/0 - Motion Passed Unanimously |

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**D. Review of Financial Statements Month Ending August 31, 2014**

**7. VENDOR AND STAFF REPORTS**

- A. District Counsel**
- B. District Engineer**
- C. District Manager**

**8. SUPERVISOR REQUESTS**

The Board requested an understanding with the back taxes that were paid with the acquisition funding of the lots and get a separate accounting for the O&M that flowed into the District by parcel. The Board would also like to verify that Meritus have billed for off roll debt.

The Board would like a copy of the Amerson landscape contract with a map that shows the scope of work they do. Specifically they are looking for pond bank maintenance as well as along the roads. Ms. Hukill will email the information to the Board. She will also research any other contracts as well the Board may need and forward those to them as well. The Board is also interested in getting No Trespassing signs as well.

Ms. Hukill stated that she would like a motion to have the Board members as the Audit Committee.

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| MOTION TO:   | Appoint the Board of Supervisors as the audit committee.         |
| MADE BY:     | Supervisor Jae                                                   |
| SECONDED BY: | Supervisor Campbell                                              |
| DISCUSSION:  | None Further                                                     |
| RESULT:      | Called to Vote: Motion PASSED<br>4/0 - Motion Passed Unanimously |

**9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

**10. ADJOURNMENT**

|              |                                                                  |
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| MOTION TO:   | Adjourn.                                                         |
| MADE BY:     | Supervisor Jones                                                 |
| SECONDED BY: | Supervisor Campbell                                              |
| DISCUSSION:  | None Further                                                     |
| RESULT:      | Called to Vote: Motion PASSED<br>4/0 - Motion Passed Unanimously |

167 \*These minutes were done in summary format.

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169 \*Each person who decides to appeal any decision made by the Board with respect to any matter  
170 considered at the meeting is advised that person may need to ensure that a verbatim record of the  
171 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

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173 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed  
174 meeting held on May 26, 2015.

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Signature

Dale Chip Jones

Printed Name

Title:

Chairman

Vice Chairman

Signature

Brian Lamb

Printed Name

Title:

Secretary

Assistant Secretary

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Recorded by Records Administrator

Signature

9/30/2015  
Date